

Academy Planning Calendar 2017-2019

January 2017	February 2017	March 2017	April 2017
May 2017	June 2017 MML 1. Municipal Budgeting 2. Ethics 3. Conducting Effective Mtgs. 4. Basics of Risk Mgmt. 5. Employment Issues	July 2017	August 2017 MACo 1. Employment Issues 2. Open Meetings
September 2017 MML - (Stand Alone Course) 9/12 – Open Meetings - Class at 7:00 p.m. in Gaithersburg (Casey Comm Center – 810 South Frederick Ave)	October 2017 MML 1. Structure of Municipal Government 2. Consensus & Team Building 3. Public Information Act LGIT 1. Effective Meetings 2. Basics of Risk Management	November 2017	December 2017 MACo 1. Basics of Risk Management 2. Public Information Act 3. Consensus & Team Building
January 2018	February 2018	March 2018	April 2018
May 2018	June 2018 MML 1. Consensus & Team Building 2. Structure of Municipal Government 3. Open Meetings 4. Basics of Risk Mgmt. 5. Public Information Act	July 2018	August 2018 MACo 1. County Financial Management 2. Conducting Effective Meetings
September 2018	October 2018 MML 1. Ethics 2. Conducting Effective Meetings 3. Municipal Budgeting LGIT 1. Employment Issues	November 2018	December 2018

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TR/ VW edits 5/22/17